

## **AGREEMENT FOR PROVIDING TRANSPORTATION FOR STUDENTS OF SHARJAH ENGLISH SCHOOL (SES)**

This agreement is made on the -----/2023 between **COMBINE STAR TRANSPORT BY RENTED BUSES LLC** (Hereafter referred to as **CST**), P.O BOX 191101, **Dubai, UAE** and Mr. \_\_\_\_\_ (Hereafter referred as Parent) Father of Master \_\_\_\_\_ (Student) Grade \_\_\_\_\_ of **SES Sharjah** (Hereinafter referred to as Schools).

The terms and conditions of this agreement will be effective from 1st Sept, 2023 and valid Until Student applied for transport cancellation.

### **(A) Transport company's duties and responsibilities:**

1. CST shall provide the school transportation, whereby the student shall be picked up from the assigned pick up point, dropped at the school and dropped back to the assigned drop off point, as agreed and accepted by the parent on the transport form. CST may change the route/pickup/drop off points and timing to reorganize or for efficient services and notify the parents in advance.
2. All buses of CST are fitted with the GPRS tracking system and attendance tablets, which is in sync with the SPEA and assigned to the students. This monitors the bus usage of the students.
3. CST shall provide a suitable replacement for breakdown buses.
4. The trips schedule shall be observed as per the school timing.
5. Working days will be observed as stipulated by MoE /SPEA directives for all private schools.
6. Bus drivers will be equipped with a communicating device and shall be strictly instructed not to use it while driving. Parents shall not contact drivers on their mobiles, unless during emergencies, so that the drivers are not distracted.
7. Drivers shall be decently dressed, with good conduct and knowledge of location assigned.

### **(B) Parent's duties and responsibilities**

1. The student on the school bus must behave in a satisfactory manner in order for the driver to remain alert to the driving hazards, ensuring the safety of the passengers in the bus.
2. It is the duty of the parents to be present at the pick-up and drop off points to take the custody of the students. CST will not be responsible in any manner, once the students dropped off at the pick-up / drop-off point.
3. In case of a student escort is not present at the drop off point, the drivers are instructed to bring back the student to the school. The parents will be informed, accordingly to take back their ward from the school.
4. The student shall travel only on the bus route assigned to him/her. However, during emergency the usage of another bus route may be allowed upon the prior written approval from the school and CST administration.
5. In case of a change in a route, due to change in the residence or as requested by the parent, the parent should immediately inform CST, failing which, the student will not be allowed to use the bus for the new route.

6. The damages in the bus, if found to occur due to the mishandling or willful damage by the student, the cost of which will be recovered from the parent.

**(C) Transport fees:**

1. Parents agree to pay the transport fees as per the fee table, provided on the school website before the due dates mentioned, therein :
2. The transport fees for each year shall be notified ahead of the start of the academic year at CST/SES website. Parents are advised to go through and check the same. Once the student starts using the bus in the beginning of Term – 1, it shall be deemed that the parent has accepted the fee for the academic year as notified on website.
3. If the parent defaults in payment of the transport fees up to 7 days after the start of the term, CST shall have the right to refuse the student use of bus, without any prior notice or warning. CST may not pickup defaulting student from residence pick up point to school and/or may not drop-off student from school to residence pick up point. Even if a defaulting student uses the CST bus for arrival to school, the student shall not be transported back from school to residence pick up point. In such case, it will be the responsibility of the parent to take care of their ward's transportation.
4. In case of fee default, CST will not be responsible for the safety of the student either at the pick-up point or at school or while travelling in the CST bus, as the attendance system will be deactivated by default.
2. The transport fee may be remitted through Skippy App/Cheque or on line transfers through Emirates Islamic Bank. Cash/cheques should not be deposited at bank's teller counters, which shall attract bank charges to the account of the parent, which parent agrees to pay.
3. Parents should avoid sending cash with student. CST shall not be responsible for any mishandling of cash in such cases.
4. Once the attendance system has been activated and the bus/seat allocation has been done, the fee is payable, irrespective of the usage or non-usage of the bus service.
5. Own transport students are not allowed to use the bus. However, if CST finds out that the own transport student is travelling in the bus, the student will be immediately disallowed and the transport fees shall be recovered from the parent as per CST fee charge policy mentioned here after.

**(D) Fee charge policy:**

PERIOD OF BUS USAGE	FEES CHARGEABLE
For period of Less than two weeks	fees chargeable for one month
For period between two weeks and one month	fees chargeable for two months
For period exceeding one month	fees chargeable for three months

- a) The bus usage will be determined with reference to the attendance evidence & this will be binding on parents.
- b) In case of discontinuance of service/ change of pickup location/Area, parent shall submit a written notice of at least 1 month in advance. If the bus usages are continued without written

notice, then it will be deemed that the student continues to use the bus, irrespective of actual usage.

- c) Mid-term change in the pick up or drop off points will be subject to the seat availability and route confirmation within our logistics route plan.
- d) The refund amount, if any, will be payable by CST by a cheque, within three weeks of the submittal of written notice.
- e) For the purpose of bus usage, period means calendar period means, which includes holidays and weekends.

10. **Sibling Discount for Academic Year 2023-2024 is displayed on School website:**

The above terms and conditions have been read, understood, agreed and accepted by the parent & CST.

**Parent**

**Combine Star Transport (CST)**

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Authorized signatory

Name :

Date :-----/-----/2023

Mobile Number (Father) : -----

Mobile Number (Mother) : -----

Residence Tel No : -----

E Mail : -----